



Cedar Grove Elementary PAC Meeting Minutes

Meeting Information		
Date: September 11 2024		Time: 19:00
Chair: Tamara Hedden		Recorder: Devika Naidu
Attendance (14)		
Tamara Hedden	Marissa Rizzo	Dan Tsuii
Devika Naidu	Miranda Anderson	Marissa Fischer
Lisa Patterson	Sarah Weber	Milan Fraszczak
Darcy Stott	Carols Sanso	Kim Scarrow
Urszula Dragowska	Kathleen Colquhoun	
Regrets:		
Housekeeping		Action Items
1. Call to Order 7:00pm		
2. Introductions		
3. Additions to Agenda: - School Play: Marrison F		
4. Minutes from last PAC meetings: Revisions: None Motion to Approve: Lisa, Seconded by: Marrison R		
5. Outstanding Action Items: None		
Regular Reports		Action Items
6.1 Chair's Report: Tamara <ul style="list-style-type: none"> - This is the last year as chair at Cedar Grove for Tamara. - More volunteers are needed for fundraising and events. - Tamara has been nominated for VP for DPAC as well. 		Tamara to connect with Nicole A to see if she would like to be the Volunteer Coordinator
6.2 Treasurer's Report: Tamara <ul style="list-style-type: none"> - Miranda Anderson is new treasurer for 2024/2025 - Balance in Main Account: \$21857.30 - Balance in Gaming Account: \$2533.61 		

<p>6.3 Principal's Report: Lia</p> <ul style="list-style-type: none"> - Students were moved into their perspective classes earlier this year as there were no new registrations over the summer and at the start of school year. - Overall enrollment is down this year to 233 students. - Thank you to PAC for the first day "Welcome Table". - Thank you to PAC for rebranding the Teachers Wishlist to include all staff at Cedar Grove. - Meet the Teachers Sept 19 <ul style="list-style-type: none"> o Parents are welcome to join the school information session in the gym at 5pm. Preference is 1 adult per family due to limited space. Session will take approx. 20 mins. o Opportunity to meet all the Cedar Grove staff. o The session will discuss the school growth plan, code of conduct, change in technology in schools, athletics, etc. o Parents are invited to meet their child's teacher in the classroom after the session. o Welcome Back BBQ will be held 4:30 – 6:30pm - Last year a Cedar Grove staff arranged the breakfast table in the morning. <ul style="list-style-type: none"> o Parent volunteers are needed to help setup the breakfast table in the morning due to lack of staff. o Food would need to be setup by 815am Mon-Fri. o Shopping and food are provided by Roberts Creek Community School. o Effort is 20 mins to setup the table. o A parent suggested creating a schedule so parents can take turn 	<p>Tamara to send a callout for volunteers to setup breakfast table.</p>
<p>6.4 Hot Lunch: Lisa</p> <ul style="list-style-type: none"> - Need more volunteers to run the hot lunch program otherwise program can provide hot lunch 2 days a week. - <u>Hot Lunch Vendors for 2024/2025</u>: Pizza, Salt and Swine, Sandy's Bakery, SuperValu, and Sushi - Popcorn being donated by a Cedar Grove parent. Popcorn will be bi-weekly. Schedule still to be determined. 	<p>Lisa to send a callout for more volunteers for hot lunch, popcorn and setting up breakfast table</p>
<p>Old Business</p>	<p>Action Items</p>
<p>7.1 Year End BBQ: Tamara</p> <ul style="list-style-type: none"> - First time to do BBQ Bounce. - There were lots of parent volunteers. - The PAC broke even on this event. - PAC would like to do another Year End BBQ this year. - There was lots of food leftover that can be used at the welcome back BBQ on Sept 19. <p>7.2 Election of VP: Tamara</p> <ul style="list-style-type: none"> - Marissa Fischer and Marissa Rizzo put their name forward to be Vice-Chair <ul style="list-style-type: none"> o Majority votes for Marissa Rizzo as Vice-Chair for 2024-2025 o Marissa Fischer to remain as DPAC rep 	
<p>New Business</p>	

<p>8.1 Staff Wishlist: Marissa R</p> <ul style="list-style-type: none"> - Staff Wishlist occurs every year and this year all staff at Cedar Grove can participate. - PAC budgeted \$300 per staff. - Staff can wish for items not covered under curriculum. - Marissa will present the Wishlist at next PAC meeting to be voted on. - These items must stay at school if the teacher moves. <p>8.2 Welcome back BBQ/Meet the Teachers: Tamara</p> <ul style="list-style-type: none"> - Will be held Sept 19 - PAC needs 6 volunteers to run the event from 4:30 – 6:30pm <ul style="list-style-type: none"> o 2 volunteers to run the BBQ, 2 volunteers for Cash and flow, 1 volunteer to setup and 1 to take down. <p>8.3 Class Reps: Marissa R</p> <ul style="list-style-type: none"> - Debbie is the Class Rep Coordinator - Class rep is a liaison between teacher and other parents. - Volunteers are needed for each division. <p>8.4 Budget approval: Marissa R</p> <ul style="list-style-type: none"> - See attached report below. - Budget is created based on last year’s income and expenses. - The Progression IGA card gives 4% back to Cedar Grove. - PAC is open to more fundraising ideas. - There were concerns by parents that Roots of Empathy is costing \$3500, and it only benefits 1 class. The concern was that amount could fund a lot of children’s field trips and benefit the entire school. <ul style="list-style-type: none"> o Lia to investigate if the school can pay part of the amount. - Decision was made to approve the budget and table Roots of Empathy line item for next meeting. <ul style="list-style-type: none"> o Motion to approve: Dan and seconded by Kathleen. <p>8.5 Yearbook: Dan</p> <ul style="list-style-type: none"> - There are plans to give each class a camera so more pictures can be taken to support the yearbook. - If the team is unable to secure enough cameras, there will be call out to parents to supply their old cameras as an option. - A Cedar Grove parent is creating a photo club that would assist in getting more pictures for the yearbook. - There might be page dedicated to Twins/siblings. There are about 4-5 sets of twins at Cedar Grove this year. <p>8.6 School Play: Marissa F</p> <ul style="list-style-type: none"> - If there is interest, Marissa would like to volunteer to write and direct the school play this year. - Lia will discuss with the teachers at the next meeting as a teacher would need to lead the play. 	<p>Tamara to send a callout for BBQ volunteers.</p> <p>Debbie to send a callout for class rep volunteers.</p> <p>Lia to investigate if the school can pay part of the amount for Roots of Empathy.</p> <p>Lia to confirm with teachers if anyone would like to lead the school play.</p>
<p>Items to bring forward to Oct Agenda:</p> <ul style="list-style-type: none"> - Brainstorm fundraising ideas. - Review school calendar and select dates for fundraising dates. - Roots of Empathy 	
<p>Future PAC meetings: 2nd Wed on the month</p>	